



HARROW SCHOOL

Frequently asked questions

What information will I be asked on the application form?

If you would like to apply for a position at Harrow, you will be asked to supply the following information on your application form:

- National Insurance Number (if relevant);
- Education history from age 11 with dates;
- Sixth form subjects and A level grades achieved;
- University/College attended; main subject, degree gained, class/division, and year of completion;
- Professional training, qualifications gained, and dates attended;
- Employment/work experience, with dates;
- Details of other subjects you have successfully taught, (if any);
- Two referees' contact details.

You will not be able to submit your application without all of the above information, but you will be able to save an incomplete application to return to later.

Why do you need my referees' details at the application stage?

The School is committed to safeguarding and promoting the welfare of children and all successful applicants must be willing to undergo child protection screening appropriate to the post including checks with any past employer and the Disclosure and Barring Service.

When we offer a position to a candidate at Harrow, if we have not been provided with all the information we need for the checks, this can delay the start date so we ask for as much information as possible at the beginning of the process. We will not contact the referees until a job offer has been made, and you can request that we delay contacting them until you are ready for us to do so.

What happens to my application details?

After completion, your application is sent straight to our recruitment team, who will contact you if you have been called for an interview. Your information is held within GDPR guidelines for six months so that you can adjust and reuse it to apply for another position without having to re-enter all your details.

The School is committed to safeguarding and promoting the welfare of children and all successful applicants must be willing to undergo child protection screening appropriate to the post including checks with any past employer and the Disclosure and Barring Service. Harrow School is an equal opportunities employer.